Draft Pandora Pre-Meeting Agenda

04 June 2019

* 1:00-1:15 pm **Introductions**
* 1:15-1:45 pm **Pandora Project overview**
  + Description, personnel, mission, mandate, brief introduction and relationship to the Pandonia Global Network
* 1:45-2:30 pm **Technical updates**
  + Hardware updates
  + Calibration process
  + Data processing, QA/QC, Archiving/Distribution
* 2:30-2:45 pm **Coffee Break**
* 2:45-3:45 pm **Pandora Community Opportunities** 
  + Group introductions and current projects (**1 slide** describing Personnel, Instrumentation, Research Interests *per group*; please submit to [joseph.robinson@nasa.gov](mailto:joseph.robinson@nasa.gov)). Larger open discussion to follow re:
  + **Science:**
    - Re LEO/GEO Satellite Validation (most notably TEMPO)
    - Re EVS/HQ Directed Field Campaigns
    - Re NASA R&A
    - Re AQ Monitoring
  + **Community Involvement:**
    - Suggested improvements to operation and maintenance
    - Community-based FAQ Wiki
    - Direct and timely feedback to NASA Pandora Project
    - Evaluation/expansion of existing TG products
    - Development & evaluation of new TG&A algorithms
    - Exploration of vertical profiling algorithms
* 3:45-5:00 pm **Meeting Wrap Up** 
  + Major concerns, remaining questions
  + Schedule of meetings going forward; quarterly telecons
  + Discussion and production of 1-page meeting consensus re TEMPO-NASA Pandora Project relationship to be shared at STM
* **Informal discussions to follow immediately after and at dinner**