Draft Pandora Pre-Meeting Agenda

04 June 2019

* 1:00-1:15 pm **Introductions**
* 1:15-1:45 pm **Pandora Project overview**
	+ Description, personnel, mission, mandate, brief introduction and relationship to the Pandonia Global Network
* 1:45-2:30 pm **Technical updates**
	+ Hardware updates
	+ Calibration process
	+ Data processing, QA/QC, Archiving/Distribution
* 2:30-2:45 pm **Coffee Break**
* 2:45-3:45 pm **Pandora Community Opportunities**
	+ Group introductions and current projects (**1 slide** describing Personnel, Instrumentation, Research Interests *per group*; please submit to joseph.robinson@nasa.gov). Larger open discussion to follow re:
	+ **Science:**
		- Re LEO/GEO Satellite Validation (most notably TEMPO)
		- Re EVS/HQ Directed Field Campaigns
		- Re NASA R&A
		- Re AQ Monitoring
	+ **Community Involvement:**
		- Suggested improvements to operation and maintenance
		- Community-based FAQ Wiki
		- Direct and timely feedback to NASA Pandora Project
		- Evaluation/expansion of existing TG products
		- Development & evaluation of new TG&A algorithms
		- Exploration of vertical profiling algorithms
* 3:45-5:00 pm **Meeting Wrap Up**
	+ Major concerns, remaining questions
	+ Schedule of meetings going forward; quarterly telecons
	+ Discussion and production of 1-page meeting consensus re TEMPO-NASA Pandora Project relationship to be shared at STM
* **Informal discussions to follow immediately after and at dinner**